



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 10th April 2024 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.
Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
18th March 2024

AGENDA

- 1. In Attendance**
- 2. Apologies for absence:**
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the:
(4.1) Parish Council Meeting held on Wednesday 13th March 2024

Council to note the unapproved Minutes of the:
(4.2) Cemetery Committee Meeting held on 18th March 2024
- 5. Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
- 6. Ward Councillors to provide an update on items of interest**

7. Planning Applications

(7.1) Council to consider and agree responses to the following **Planning Applications**;

PL/2024/00296/TPO 128 Kenilworth Road Balsall Common Solihull CV7 7EX - Fell and remove ash tree (Fraxinus excelsior) T1. Tree is visibly in decline/large amounts of deadwood in canopy as well as different types of fungal bodies. Due to recent strong winds large emergency deadwood removal as the large dead limbs were hung up in the canopy overhanging road and footpath. A severe hazard as it is adjacent to the road and footpath – comments due 3rd April extension requested.

PL/2024/00490/CLEUD Elm Farm Meer End Road Meer End Solihull - Certificate of lawful development for existing use: C3a - The existing outbuilding has been used as a home office and garage/shed for gardening equipment ancillary to main house, for a period greater than 10 years – comments due 10th April, extension approved for as soon as possible after pc meeting.

PL/2024/00500/PPFL Oakes Farm Shop Balsall Street Balsall Common Solihull - Removal of existing chicken shed and construction of a building to replace part of chicken shed to provide ancillary storage accommodation and staff welfare facilities – comments due 10th April, extension requested.

PL/2024/00461/MINFHO 10 Elmwood Close Balsall Common Solihull CV7 7DP - Extension of existing residential property – comments due 11th April

PL/2024/00466/TPO 7 Chapel Drive Balsall Common Solihull CV7 7EQ - Crown reduce oak tree 1 to previous pruning points, remove epicormic growth/any dead wood by up to 4 metres and crown lift the canopy to ensure it is 2 metres clear from the roofing – comments due 23rd April

PL/2024/00527/MINFHO Balsall Farmhouse Magpie Lane Balsall Common Solihull – Garden Room – comments due 17th April

- **Council to represent** to the Highway Authority under section 130(6) of the Highways Act 1980 that an unlawful encroachment has taken place on the roadside waste outside Balsall Farmhouse, Magpie Lane, and ask the Authority to take proper proceedings.

(7.2) To note the following **Planning Determinations**;

PL/2023/01554/PPFL Stable Building Oldwiche Lane East Fen End Solihull – REFUSED

PL/2023/01952/PPFL Land At Meer End Solihull – REFUSED

PL/2023/02188/TPO 24 Speedwell Drive Balsall Common Solihull CV7 7AU – APPROVED

PL/2023/02533/TPO 8 Cedar Wood Drive Balsall Common CV7 7DS – WITHDRAWN

PL/2023/02492/PPFL The Elms Balsall Street Balsall Common – REFUSED

PL/2024/00006/PPFL 1 Ferndale Road Balsall Common Solihull CV7 7AH – REFUSED

PL/2024/00146/MINFHO 7 Burleigh Close Balsall Common Solihull CV7 7NZ – APPROVED

PL/2024/00178/MINFHO 49 Malvern Road Balsall Common Solihull CV7 7DU – APPROVED

PL/2024/00283/PNCUDW Rook Farm Meer End Road Meer End Solihull - Prior notification APPROVED

PL/2023/02173/VAR 345 - 347 Kenilworth Road Balsall Common Solihull CV7 7DL - APPROVED

(7.3) Awaiting **Planning decisions**;

PL/2021/01360/MAJFOT Land At 722 Kenilworth Road And Land Adjacent To Harper Fields Care Home Balsall Common Solihull – Awaiting Decision

PL/2023/01520/PPOL Land At Station Road Balsall Common - Awaiting Decision

PL/2023/01595/PPFL Land at Hodgetts Lane: Battery energy storage site - Awaiting decision

PL/2023/02433/PPFL The Barn at Packwood Poultry – Awaiting decision

PL/2023/02248/PPOL Land At Frog Lane Balsall Common Solihull – Awaiting decision

PL/2024/00125/MINFHO 700 Kenilworth Road Balsall Common Solihull CV7 7HD – Awaiting decision

PL/2024/00165/PPFL Hollybush Farm Holly Lane Balsall Common Solihull – Awaiting decision

PL/2023/02637/MINFHO Forge House Table Oak Lane Meer End Solihull – Awaiting decision

PL/2024/00222/MINFHO 25 Foxes Way Balsall Common Solihull CV7 7QU – Awaiting Decision

PL/2024/00340/MINFHO 114 Kenilworth Road Balsall Common Solihull CV7 7EX – Awaiting decision

PL/2024/00319/MINFHO Croft Farm Meer End Road Meer End Solihull – Awaiting decision

8. Accounts

(8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.03.24 – 31.03.24

(8.2) **To note** the Cashbook and Reserve Movements reports for March 2024

(8.3) **To note** the 23/24 Annual Audit is taking place on 19th April 2024.

(8.4) **To approve** the following payments below using the General Power of Competence for the month of March 2024

(8.5) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (8.4)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.04.24	Payslip	Tracey Carpenter	April Salary	-	-
31.03.24	2023/BPC30	J Parry-Evans	March Cemetery Memorials	-	750.00
18.03.24	3739	Pied Piper	Mole Control	17.00	102.00
19.03.24	190324	Tracey Carpenter	SLCC CiLCA assessment	-	25.00
19.01.24	300124	BC Methodist Church	Room hire	-	20.00
05.04.24	Proforma inv 973549	Defib Pad Co.	St Peters Church & Temple Balsall battery and pads	147.74	886.42
09.03.24	1479	Vish Gardening	Planter maintenance	-	50.00
09.03.24	1478	Vish Gardening	Spring plants, feed, paint etc	-	982.00
22.03.24	1487	Vish Gardening	Spring labour planting	-	465.00
01.04.24	24-04-034	Fairways	Willow, Oakley, Cemetery	240.33	1442.00
13.03.24	BPC24073	Warks C Volunteers	Willow Park work	-	100.00
22.03.24	240322-BPC	Shemeam	ToR website	-	10.00
04.04.24	2023-0447	BC Village Hall	Room hire	-	64.00
28.03.24	3523938489	NALC	MAY22 DS fighting climate	-	51.71

(8.5) Proposal to note Lloyds Bank Card spend (Unity Trust) for the period 01.03.24 – 31.03.24.

- * Monthly Fee (dd) £3
- * Monthly Adobe (dd) £19.97
- * Minuteman 500 VASA leaflets £66.94
- * Post Office Stamps £10.00
- * Broughtons Leicester £27.30 Lych Gate hooks

9. **Proposal for Council** to note the asset review carried out by Cllr Drake and the clerk on March 15th was completed successfully, with only a few minor remedial repairs required.
10. **Proposal for Council** to note the written report from the Community Health and Wellbeing Working Group on its activities in 2023/24.
12. **Proposal for Council** to suggest content for Facebook posts for the forthcoming month.
13. **Proposal for Council** to give any updates on the Programme Manager position.
14. **Proposal to remove or replace** the noticeboard located on Needlers End Lane outside Willow Park.
15. **Proposal for Council** to lodge concerns with Connexin, Severn Trent and SMBC regarding the installation of telecommunication poles in the area without providing prior notification.
16. **Proposal for Council** to nominate for the 50 for WM50 campaign <http://www.unitedby2022.com/50forwm50>
17. **Proposal for Council** to note that the Balsall Common Viaduct feedback session was held on 20th March. As well as the feedback from the January engagement there was a fly through of the line from Burton Green to north of the Birmingham station site which was useful and engaged attendees. The event was well attended.
18. **Proposal for Council** to note that WALC is holding its first Councillors meeting on Tuesday 16 April when the WALC CEO will provide updates direct to councillors. It follows a request at the annual conference. Councillors are encouraged to register for this session.
19. **Proposal for Council** to note the litter picking stats for March 2024 along with the previous 12 months.
20. **Proposal to note** that the Annual Parish Assembly will be held on 17th April starting at 7.40pm in the Village Hall. Everyone is encouraged to attend to find out what the council and other community groups have been doing and how to get involved. It is an opportunity for parishioners to suggest areas that the council should be engaging in going forward.

21. Date and Venue of Next Meeting

The Parish Assembly Meeting will be on Wednesday 17th April 2024 at 7:40pm in the Main Hall

The Annual Parish Council Meeting will be on Wednesday 15th May 2024, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.